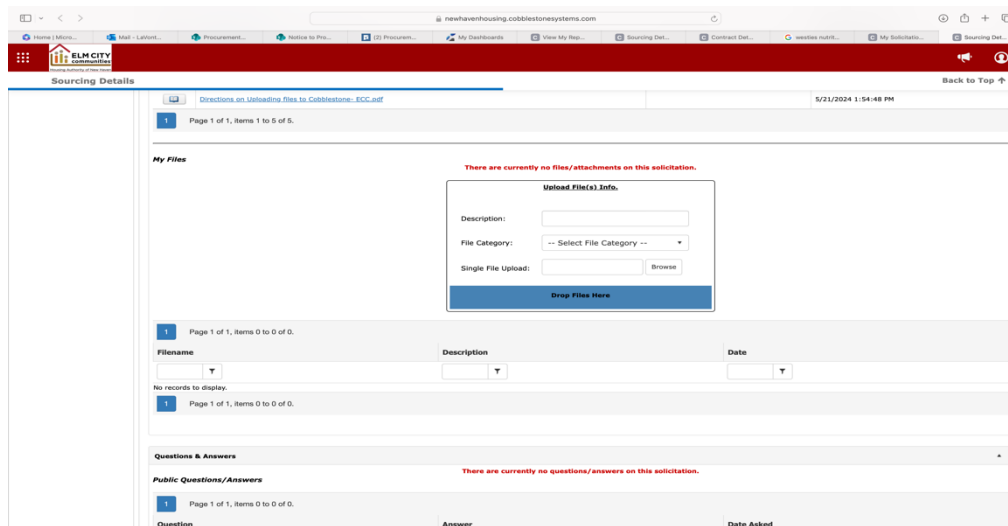




Housing Authority of New Haven

How to Upload Proposal or Bid Documents

1. Login into <http://newhavenhousing.cobblestonesystems.com/gateway>
2. Select **All Solicitations** from the Solicitations Menu.
3. Select **View** for the solicitation that you are interested in submitting either for a proposal or bid.
4. Scroll down to the section where it says **My Files**. Picture is below.
5. Click the **Browse** button. This will allow you to upload the full proposal or bid. **DO NOT** upload one page or section at a time. You must save the entire document as **ONE FILE** prior.
6. You can give the File a description if you'd like. It is not required.
7. Your uploaded file will appear below **My Files**. Picture is below.



Sourcing Details

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Actions	View File	Upload History	Date
	Addendum 1 (6).pdf		6/10/2024 9:01:07 AM
	PM-24-RFQ-908 IOC A & E Services-Signed.pdf		5/22/2024 7:09:06 PM
	Pre-Proposal Meeting Link .pdf		5/21/2024 2:00:38 PM
	Directions on Asking Questions in Cobblestone- ECC.pdf		5/21/2024 1:54:51 PM
	Directions on Uploading files to Cobblestone- ECC.pdf		5/21/2024 1:54:48 PM

Page 1 of 1, Items 1 to 5 of 5.

My Files

Upload File(s) Info.

Uploaded Successfully: **NTP- 360M-24-C-881.pdf**

Description:

File Category: -- Select File Category -- ▼

Single File Upload:

Drop Files Here

Page 1 of 1, Items 1 to 1 of 1.

Filename	Description	Date
NTP- 360M-24-C-881.pdf	LaYonta Bryant (Elm City Communities.)	6/14/2024 8:03:21 AM